



Commercial Exhibit Application

Berrien County Youth Fair, August 12 – 17, 2024

Estimated Prices for 2024 Fair

Inside costs

Outside Costs

\$250.00 per inside space: Non Profit Organization	\$13.00 per front ft.: Non Profit Organization
\$275.00 per inside space: Non Prime Space	\$15.00 per front ft.: Regular + cost of a Fair tent

+ Insurance Cost - Not Negotiable

(\$85.00 for 1st booth, \$50.00 for each additional booth or provide a copy of your current liability insurance with BCYF named as an Additional Insured from 8/9/24-8/19/24)

Hours of Operation

11:00 am to 10:00 pm (Monday – Friday) 11:00 am to 11:00 pm (Saturday)

Booths are not required to be manned all day, but you are required to maintain your display daily. We highly recommend staffing your booth during peak hours.

Booth Specifications

- Inside spaces are 10 ft. across the front, 8 ft. deep
- Exhibitor to furnish all decorations, dividers, tables & chairs
- Front of booth and first 4 ft. from aisle will not exceed 4 ft. in height
- Exhibit tables must be skirted to the floor or ground
- Dividers should be made of solid material
- Outside space size varies & billed accordingly
- No nails or dividers to be left in building at conclusion of Fair
- Inside spaces come with two 110 outlets
- Electric is available to outside spaces
- No subletting of space

ITEMS NOT ALLOWED TO BE SOLD, DISPLAYED OR DISTRIBUTED ON THE FAIRGROUNDS:

- * Drug paraphernalia
- * Obscene literature/merchandise
- * Aerosol novelty spray (such as silly string)
- * Paintball guns and related products
- * Frisbee's
- * Smoke bombs, stink bombs
- * Candy cigarettes or E-cigarettes
- * Coin operated machines (ie: Bubble Gum)
- * Alcohol
- * Explosives or exploding devices
- * Laser lights or related products (such as laser light pointers)
- * Tobacco or tobacco related products (including lighters)
- * Lotteries, raffles or any other games of chance
- * Swords, knives, guns, throwing stars, & other weapons (Real OR Toys)
- * Helium balloons
- * **Cannabis, marijuana and/or related products and paraphernalia**

Any merchandise deemed objectionable by Commercial Committee

There will be **NO**: lotteries, raffles, or any other games of chance; petitions; animals, pets or fowl in the commercial exhibit areas (except for pre-approved demonstration animals); reservation of parking spaces in the reserved parking area; smoking in exhibit buildings or tents. No pop up tents inside buildings.



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Business Name: _____

Contact Person: _____

Mailing Address: _____

Business Phone: _____ Home Phone: _____

Type of Business: _____ Non-Profit? _____

Type of Space Requesting:

_____ Indoor Number of 10 x 8 Spaces Requesting _____

Must provide a photo of your display and products

_____ Outdoor Footage requesting _____ Size of tent requested _____

(25' minimum)

(Tent sizes: 12 x 12, 15 x 20. *All tents for outdoor spaces are rented through the Fair Office*)

(If you operate out of a trailer, you must include the size and a photo)

Detailed list of all items to be sold and/or displayed at your booth

I hereby submit my application for commercial space, I understand that this application does not guarantee exhibition at the 2024 Youth Fair unless a space becomes available.

Signed: _____ Date: _____

Do NOT send money at this time.

After reading both sides and signing, please send to:

Berrien County Youth Fair
Attn: Commercial Exhibits
P.O. Box 7
Berrien Springs, MI 49103

Phone: (269) 473-4251
Fax: (269) 473-4203
Email: jenni@bcyf.org
Web site: www.bcyf.org

For Office Use Only:	
Bldg: _____	Appl. Sent: _____
Space(s): _____	Appl. Return: _____

Ft: _____	Sent Contract: _____
Tent: _____	Due Back: _____